



# OREGON COAST COUNCIL FOR THE ARTS

## Rental Application: Newport Visual Arts Center

Today's Date: \_\_\_\_\_ Organization/Person's name: \_\_\_\_\_

fecha Organización/Nombre de Persona: \_\_\_\_\_

Address (Numero Postal): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Dirección: \_\_\_\_\_ Ciudad: \_\_\_\_\_ Estado: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Telephono: \_\_\_\_\_ Substituto: \_\_\_\_\_

Rate Category: Non-profit  Commercial/Private Party  # of people: \_\_\_\_\_

Tipo de Organización:

*Non-profit rates apply to 501©3 arts, heritage or humanities organizations, including art, theater, music, literature. Rate applies to guilds, service groups, individuals teaching classes, educational organizations, schools and public agencies.*

Applicant's Signature (Firma): \_\_\_\_\_

(I have read and agree to the attached polices and guidelines.)

Reservation(s)	1	2	3	4	5
<b>Room Code</b> (see right) Quarto (mire abajo):	_____	_____	_____	_____	_____
<b>Date</b> (Fecha)	_____	_____	_____	_____	_____
<b>Rate</b>	_____	_____	_____	_____	_____
<b>Start Time</b> Tiempo de Empazando	_____	_____	_____	_____	_____
<b>Number of Hours</b> ¿Cuántas Horas de Uso?	_____	_____	_____	_____	_____

**Entry Fee or Tuition to be Charged?** Yes or No (circle one)

If yes, a 10% surcharge of all monies collected is due after the event; payable to OCCA surcharge.

**Other:** Please contact the VAC if you are interested in renting the kiln, mud room or dark room.

### ROOMS AVAILABLE & RATES

#### 2W - Second Floor Meeting Room

(maximum 75 people). Nonprofit: \$15/hr, 2 hr. min., \$100/day max, 10% of gross or tuition. Commercial/private parties:\$24/hr, 2 hr. min., \$240/day max, 10% of gross or tuition

#### 2W-K - Second Floor Meeting Room and Use of Kitchen

(maximum 75 people). Nonprofit: Above plus \$25 flat maintenance fee. Commercial/private parties: Above plus \$35 flat maintenance fee.

#### 3W - Third Floor Meeting Room

(maximum 20 people). Nonprofit: \$11/hr., 2 hr. min., \$75/day max., 10% of gross or tuition. Commercial/private parties: \$15/hr., 2 hr., min., \$150/day max, 10% of gross or tuition

#### Renter's Refundable Cleaning

**Deposit:** Nonprofit: \$50. Commercial/private parties: \$75.

PLEASE SEE FULL RATE SHEET FOR ADDITIONAL INFORMATION

#### NATURE OF USE (check all that apply)

- |                     |              |
|---------------------|--------------|
| Anniversary         | Meeting      |
| Art Class/Workshop  | Misc. Class  |
| Birthday Party      | Other Party  |
| Church Event        | Reunion      |
| Celebration of Life | Performance  |
| Concert             | Presentation |
| Exhibit/Art Show    | Wedding      |
| Film                | Other _____  |